



Chapter Charter Petition

College Name _____

College Physical Address _____

City, State, Zip, Country _____

College Telephone _____ Fax _____

Web Address _____

College President/Campus CEO, Phone/Email: Mr. Ms. Mrs. Dr.

Chapter Contact Advisor, Phone/Email: Mr. Ms. Mrs. Dr.

Chapter Co-Advisor, Phone/Email: Mr. Ms. Mrs. Dr.

College Public Relations Contact, Phone/Email: Mr. Ms. Mrs. Dr.

College is accredited by: _____

College is not accredited:

- College offers:
- Associate of Arts Degree
 - Associate of Science Degree
 - Associate of Applied Science Degree
 - Bachelor Degree
 - Certificate Degree

In anticipation of the approval of this petition, our college agrees to the following:

- 1) To support Phi Theta Kappa’s mission to recognize academic achievement of college students and to provide opportunities for them to grow as scholars and leaders.
- 2) To comply with the provisions of the Constitution and Bylaws of Phi Theta Kappa Honor Society.
- 3) To abide by the eligibility requirements for membership as set forth by Phi Theta Kappa’s Constitution and Bylaws, and by the local chapter Bylaws.
- 4) To promote Phi Theta Kappa throughout the institution.
- 5) To have at least one faculty or staff member of the institution serve as a Chapter Advisor. The role of the Chapter Advisor is to provide leadership for the chapter and implement chapter programming.
- 6) Agree to provide an electronic file of eligible students to be loaded into member reporting software and allow students the option to complete membership application and pay fees online.
- 7) To provide discipline for the local chapter. Because the charter for a chapter is granted to the college, the institution’s top administrator, the college president or campus CEO, has the final authority on deciding an issue upon which the advisor and members cannot agree, as long as that decision is in compliance with the Phi Theta Kappa Constitution and Bylaws. Phi Theta Kappa shall be responsible for the discipline of local chapters which do not adhere to the Constitution, Bylaws, rules and regulations of the Society.
- 8) To indemnify, save and hold harmless Phi Theta Kappa, its officers, directors, employees, and members, from and against any and all claims, actions, suits, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of every kind and character whatsoever (a "Claim"), which may arise by reason of (i) any act or omission by the college or any of its subsidiaries, affiliates, related entities, partners, officers, directors, employees, members, shareholders or agents; or (ii) the inaccuracy or breach of any of the covenants, representations and warranties made by the college in this Agreement.

The undersigned certifies that the college meets the above requirements to charter, that the institution is committed to chartering a chapter of Phi Theta Kappa, and that this petition is in accordance with the general operating policies of the college.

College President/Campus CEO Signature

Date