



PHI THETA KAPPA
HONOR SOCIETY

Chapter Charter Petition

College Name _____

College Physical Address _____

City, State, Zip, Country _____

College Telephone _____

Web Address _____

College President or Chancellor

Dr. Mr. Mrs. Ms.

Name _____

Email _____

Phone _____

Campus CEO (if applicable)

Dr. Mr. Mrs. Ms.

Name _____

Email _____

Phone _____

Chapter Contact Advisor (Primary Advisor)

Dr. Mr. Mrs. Ms.

Name _____

Email _____

Phone _____

Chapter Co-Advisor

Dr. Mr. Mrs. Ms.

Name _____

Email _____

Phone _____

College Public Relations Contact

Dr. Mr. Mrs. Ms.

Name _____

Email _____

Phone _____

College's Regional Accrediting Organization

- Accrediting Commission for Community and Junior Colleges Western Association of Schools and Colleges
- Higher Learning Commission
- Middle States Commission on Higher Education
- New England Commission of Higher Education
- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools Commission on Colleges
- WASC Senior College and University Commission
- College is not regionally accredited**

*** If is not regionally accredited, please attach specialized program-level accreditation information, by program, for each program your college offers.*

Degree Offerings

- Associate degrees designed for transfer
- Associate degrees leading to workforce credentials
- Certificate degrees (credit programs) leading to workforce credentials
- Bachelor's Degrees and how many? _____

Petition Requirements

- 1) To support Phi Theta Kappa's mission to recognize academic achievement of college students and to provide opportunities for them to grow as scholars and leaders.
- 2) To comply with the provisions of the Constitution and Bylaws of Phi Theta Kappa Honor Society (<https://www.ptk.org/policies/constitution-bylaws/>).

- 3) To submit chapter bylaws for approval by Phi Theta Kappa prior to the chapter's first induction ceremony.
- 4) Provide **at least** one faculty or staff member of the institution to serve as a Chapter Advisor.
- 5) To provide discipline for the local chapter. Because the charter for a chapter is granted to the college, the institution's top administrator, the college president or campus CEO, has the final authority on deciding an issue upon which the advisor and members cannot agree, as long as that decision is in compliance with the Phi Theta Kappa Constitution and Bylaws.
- 6) To indemnify, save and hold harmless Phi Theta Kappa, its officers, directors, employees, and members, from and against any and all claims, actions, suits, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of every kind and character whatsoever (a "Claim"), which may arise by reason of (i) any act or omission by the college or any of its subsidiaries, affiliates, related entities, partners, officers, directors, employees, members, shareholders or agents; or (ii) the inaccuracy or breach of any of the covenants, representations and warranties made by the college in this Agreement.

The undersigned certifies that the college meets the petition requirements to charter, that the institution is committed to chartering a chapter of Phi Theta Kappa, and that this petition is in accordance with the general operating policies of the college.

Use of e-signatures will be accepted.

College President or Chancellor

Date

Campus CEO (if applicable)

Date

Please complete and return this form to president@ptk.org.
 This petition must be reviewed and approved by the Phi Theta Kappa Board of Directors.
 Please allow up to 15 days for Board action.

Thank you for your interest in Phi Theta Kappa!

